

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
April 17, 2018**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on April 17, 2018 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Scott Clark, Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, Vaughn Williams, and Monica Sumner. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

No visitors were present.

MINUTES & FINANCIAL REPORT

The Minutes of the March 20, 2018 meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of March was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater. Monica Sumner presented the Architectural Report.
 - A. Engineering Reports – Water.** Vaughn Williams presented an update on the status of the White Mills WTP Rehab Project. As

previously discussed, he presented two (2) Change Orders on Contract 28: Painting (**see Old Business, Items 1 and 2 for Board Action**).

B. Engineering Reports – Wastewater – Nolin River Watershed.

Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. Some of the contractors have made substantial progress in the last 30 days. A scheduling problem has occurred with CSX Railroad concerning the railroad bore. This may delay the bore for up to 30 days.

C. Architectural Report. Monica Sumner, Project Designer for Brandstetter Carroll presented a status report on the 315 Ring Road Project. Representatives of Brandstetter Carroll plan to meet with District Staff and any available Commissioner on April 25, 2018.

2. **Departmental Reports.** Shaun Youravich and Scott Clark presented the Departmental Reports.

OLD BUSINESS

1. **White Mills WTP Rehab Project – Change Order No. 1.** Upon recommendation of Vaughn Williams, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve proposed Change Order No. 1 on Contract 28 with Horizon Brothers Painting for the White Mills WTP Rehab Project. Change Order No. 1 increases the Contract Price by \$36,968.00. Motion carried unanimously.

2. **White Mills WTP Rehab Project – Change Order No. 2.** Upon recommendation of Vaughn Williams, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve proposed Change Order No. 2 on Contract 28 with Horizon Brothers Painting for the White Mills WTP Rehab Project. Change Order No. 2 is for structural repairs and increases the Contract Price by \$89,985.00. Motion carried unanimously.

3. Wholesale Inquiry From District No. 1. Chairman Bell reported that discussions have commenced with District No. 1 to explore the feasibility of District No. 1 purchasing water on a wholesale basis from District No. 2.

4. Commissioner Training. Chairman Bell reminded the Commissioners that the Hardin County Water Training Seminar being hosted by the District will take place on April 23, 2018. Commissioners from Grayson County, Larue County, Meade County, District No. 1, and District No. 2 are registered to attend this inaugural event. Attorney Talley announced the PSC has approved this Training Seminar for six (6) hours of Water Commissioner Training.

NEW BUSINESS

1. Water Rate Resolution. Amber Pike presented financial information which shows that the District will need a rate increase within the next few years in order to maintain its strong financial condition. The Commissioners reviewed draft Resolution No. 2018-04-01, which expresses the District's intent to leave the current rates in effect for at least one (1) additional year. Following discussion, the Commissioners took this matter under advisement without taking any action.

2. Approval for RFP for Billing Services. Scott Clark presented a revised draft bill format for review by the Commissioners. He explained the need to obtain a new billing services vendor. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize District Staff to issue a Request for Proposal (RFP) for Billing Services. Motion carried unanimously.

3. Annual Health Care Plan Review. Commissioner Davis presented the annual Health Care Plan review. The Health Care Plan has been well received by District Staff and is performing above expectations.

4. Langley Family Foundation Scholarships. Chairman Bell announced that the Langley Family Foundation has informed the District that it will increase its funding for the Langley Foundation Scholarships from \$20,000 to \$30,000 this year. Since \$2,000 was unused last year, the District will be able to award 32 scholarships valued at \$1,000 each for the 2018 - 2019 academic year.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman