

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
August 15, 2017**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on August 15, 2017 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Pike, Shaun Youravich, Damon Talley, and Mark Sneve. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

No visitors were present.

**SPECIAL RECOGNITION**

Chairman Bell announced that the District had recently been recognized by the Kentucky Division of Water for receiving the Area-Wide Optimization Program (AWOP) designation for both of its water treatment plants. The Commissioners congratulated District Staff for its continued excellence in producing safe drinking water that exceeds all the regulatory standards.

**MINUTES & FINANCIAL REPORT**

The Minutes of the July 18, 2017 meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of July was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

## REPORTS

1. **Engineering Reports.** Shaun Youravich presented the engineering report for water. Mark Sneve presented the wastewater report.
  - A. **Engineering Reports – Water.** Shaun Youravich presented status reports on various water projects.
  - B. **Engineering Reports – Wastewater – Nolin River Watershed.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project.
2. **Departmental Reports.** General Manager Jeffries presented the Departmental Reports.

## OLD BUSINESS

1. **Nolin Wastewater Project.** Attorney Damon Talley presented a proposed Project Timeline for the Nolin River Watershed Wastewater Project. His firm plans to file the PSC Application for a Certificate of Public Convenience and Necessity to construct the Nolin River Watershed Wastewater Project on August 21, 2017. Construction Bids will be opened on September 13, 2017. He anticipates receiving PSC approval on or before November 9, 2017.
2. **Engineering Fees.** Mark Sneve of Strand Associates summarized his firm's request to alter the Engineering Fee Schedule on the Nolin Wastewater Project from a percentage of the construction costs to a fixed fee. Following a lengthy discussion, Chairman Bell opened the floor for any motions. No motions were made. Therefore, no change in the Engineering Fee Schedule will be made.
3. **Leak Detection.** Shaun Youravich reported that Utility Services Associates had successfully completed its survey of approximately 24 miles of water lines within the Inner Circle of Elizabethtown. Several sub-surface leaks were detected and have since been repaired.

**4. Leak Detection Equipment.** Shaun Youravich recommended that the District consider purchasing certain sophisticated leak detection equipment similar to the equipment utilized by Utility Services Associates. The estimated cost of the equipment is approximately \$40,000. By purchasing this equipment, Shaun Youravich believes that District Staff can locate the water leaks without engaging the services of a professional firm. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to authorize District Staff to advertise for Bids for the following items: (a) Leak Noise Amplification System; (b) Leak Detection Correlator; and (c) Leak Detection System. Motion carried unanimously.

**5. Self-Insurance Review.** Commissioner Davis presented a Six Month's Review of the District's Self-Insurance Program. He suggested several adjustments that can be made to enhance the Program.

## **NEW BUSINESS**

**1. Employee Appreciation.** Jessica Simbeck, who is Chair of the District's Employee Relations Committee, was in attendance at the meeting. Chairman Bell expressed the Board's desire to show its appreciation to the District's dedicated employees. He instructed the Employee Relations Committee to plan an event for the District to reward and honor its employees.

**2. Fall Board Training Session.** Chairman Bell reminded the Commissioners of the need to select a date and location for the Fall Board Training Session. Several dates were suggested. He will follow-up with the Commissioners to select the most convenient date.

**3. P & L Insurance Proposals.** The three-year term of the District's Property and Liability Insurance will expire on December 31, 2017. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize District Staff to solicit proposals for Property and Liability Insurance. Motion carried unanimously.

**4. Langley Scholarships.** Chairman Bell announced that because of the generous donation from the Burton and Barbara Langley Family Foundation, the District would be able to award 27 scholarships for \$1,000 each. He presented the list of the proposed Scholarship recipients. Motion was made by Commissioner

Davis and seconded by Commissioner Tabb to award \$1,000 Burton and Barbara Langley Family Foundation Scholarships to the 27 persons shown on the attached list. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**