

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
March 21, 2017**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on March 21, 2017 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Pike, Shaun Youravich, Joe Henry, Brittany Goodwin, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

No visitors were present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the February 21, 2017 meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

**REPORTS**

**1. Engineering Reports.**

**A. Engineering Reports – Water – LWC Connection.** Vaughn Williams reported that the LWC Connection Project is progressing. The pipeline contractor is pressure testing the line and repairing any leaks that are found. The Miller Pump Station has one motor

control to still be installed, along with outside work to be completed.

**B. Engineering Reports – Wastewater – Nolin River Watershed.**  
No Report

**C. 2030 Water Source Study** – Joe Henry and Brittany Goodwin from GRW Engineering presented a progress report on their efforts. The study is about 35% complete.

**2. Departmental Reports.** General Manager Jeffries presented the Departmental Reports.

### **OLD BUSINESS**

**1. Surplus Vehicle.** The Commissioners reviewed the bid tabulation for the sale of the surplus vehicle which was declared surplus at the February 21, 2017 Board Meeting. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the highest bid submitted to be the best; (b) to accept the highest and best bid; (c) to sell the surplus vehicle the highest bidder; and (d) to authorize District Staff to execute the necessary documents to transfer title. Motion carried unanimously.

**2. Mowing Services.** The Commissioners reviewed the Bid Tabulation for the Mowing Services Bids opened on March 16, 2017. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid submitted by Klausing Group in the amount of \$1,125.71 per mowing (assuming that all 26 sites are mowed) for mowing services to be the lowest and best bid; (b) to award the contract for mowing services to Klausing Group; and (c) to authorize District Staff to execute the necessary documents to secure the services of Klausing Group. Motion carried unanimously.

### **NEW BUSINESS**

**1. Downtown Tank.** Upon recommendation of General Manager Jeffries, motion was made by Commissioner Davis and seconded by Commissioner Effinger to submit a Water Project Profile Pre-application and hire Kenvirons to

complete a Preliminary Engineering Report for the Downtown Tank. Motion carried unanimously.

**2. WM-WTP Rehab.** Upon recommendation of General Manager Jeffries, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Kenvirons to proceed with the specifications for the rehabilitation project of the White Mills water treatment plant and to advertise for bids. Motion carried unanimously.

**3. North South Connector Bore.** Upon recommendation of General Manager Jeffries, motion was made by Commissioner Miller and seconded by Commissioner Tabb to hire Engineering Design Group to complete the boring profile and specifications for the boring project and to advertise for bids. Motion carried unanimously.

**4. South Dixie Main Relocation.** Upon recommendation of General Manager Jeffries, motion was made by Commissioner Effinger and seconded by Commissioner Miller to hire Kenvirons to complete the engineering specifications and permitting for the relocation project. Motion carried unanimously.

**5. Wellness Program.** Amber Pike made a presentation for a District Wellness Plan and Vision Care Insurance. Motion was made by Commissioner Davis and seconded by Commissioner Miller for the District to fund vision insurance for employees as a new benefit and implement at the same time as the Wellness Program targeted for midyear. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisitions, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Effinger and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action at this time concerning the matters discussed during the Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**